



## **DISCRETIONARY GRANT FOR INDIVIDUALS POLICY NGAMANAWA INCORPORATION**

***Rationale & Purpose:*** The Ngamanawa Incorporation Discretionary Grant is designed to support individuals in achieving their goals. A Discretionary Grant will provide support to individuals which will enable them to pursue activities for their own benefit and for the benefit of their communities.

### **Criteria**

#### **1. Discretionary Grants for Individuals will be considered towards:**

- Sporting and Cultural pursuits
- Provincial, National, International level representation
- Other purposes at Trustees discretion
- The amount will be based on the level of representation and cost of the event

### **Guidelines**

- Must demonstrate that the applicant is a descendant of Ngamanawa Incorporation
- Applications must be received by Ngamanawa Incorporation no later than one month before the event/competition
- Where possible that the Ngamanawa Incorporation name is displayed on any promotional material/gear etc. In addition, that the Incorporation is recognized in any communications whereby acknowledgements are made to sponsors and supporters
- Applicants can only receive one payment per financial year of the Ngamanawa Incorporation
- That the Ngamanawa Incorporation may promote the successful grant recipient on its website, newsletter or other marketing material to its shareholders
- Ngamanawa Incorporation reserve the right to request funds back if the applicant does not provide a report back after the event
- All payments for Discretionary Grants will be at the Trustees discretion
- Discretionary Grant policy and allocated funding amount to be reviewed and approved by Trustees on an annual basis



**APPLICANT INFORMATION**

If you are not a shareholder please provide the name of the shareholder or Whānau Trust you are applying under:

\_\_\_\_\_

*Note: If you have applied as a descendant of a shareholder, they must sign the application. In the instance of a Whānau Trust, a trustee must sign the application form*

**GRANT REQUIREMENTS**

In order for Ngamanawa Incorporation to support your application, you must provide the following:

- (a) Cover Letter:** *Who you are, whakapapa, description of why you are applying for funding, what your short-term and long-term goals are, list of any previous teams or results that will assist your application*
- (b) Budget:** *You must provide a budget that includes what you will use funding towards*
- (c) Supporting Letter:** *You must provide evidence of selection into the team, event or competition*
- (d) Reporting:** *You must provide a short report back to the Ngamanawa Incorporation at the conclusion of the event/competition. Ngamanawa Incorporation reserve the right to request funds back if the report is not received 2 Months after the event/competition has taken place*
- (e) Funding:** *What other funding have you applied for? Have you received a grant from Ngamanawa Incorporation before?*

**DECLARATION**

**Name of the person completing this form:** .....

**Date:** .....

**Contact Address:** .....

**Contact Email:** .....

**Contact Phone:** .....

**Signed:** .....

**Shareholder Signature:** .....

**Whānau Trust Trustee:** .....

Please return to: [admin@ngamanawa.com](mailto:admin@ngamanawa.com) or PO Box 15323, Tauranga, 3144



# DISCRETIONARY GRANT FOR ORGANISATIONS POLICY NGAMANAWA CHARITABLE TRUST

Registration Number CC50976

## Grants will be considered for:

Sports & Cultural Groups  
Kohanga Reo  
Schools

**Rationale & Purpose:** *To promote and support community organisations to achieve their goals. Discretionary grants will provide support to organisations which will enable them to pursue activities for the benefit of their communities.*

### Criteria

#### 1. Guidelines for Schools/Kura Kaupapa & Kohanga Reo

- To promote Te Reo Maori
- To enhance learning opportunities
- To promote recreational and healthy lifestyles

#### 2. Guidelines for Sports & Cultural Groups

- To promote cultural development and initiatives
- To promote recreational and healthy lifestyles

### Further Guidelines

- Must demonstrate that a large portion (determined at the Trustees discretion) of the organisation are descendants of Ngamanawa Incorporation
- That the applicant organisation is based within the wider rohe of Ngamanawa Incorporation, these being Tauranga Moana and Te Poi/Matamata (please contact the Incorporation if you need clarification).
- That the Ngamanawa Incorporation name is displayed on any promotional material/gear etc. In addition, that the Incorporation is recognized in any communications whereby acknowledgements are made to sponsors and supporters.
- Applicants can only receive one payment per financial year of the Ngamanawa Incorporation.
- That the Ngamanawa Incorporation may promote the successful grant recipient on its website, newsletter or other marketing material to its shareholders.
- All payments for Discretionary Grants will be at the Trustees discretion.
- Discretionary Grant policy and allocated funding amount to be reviewed and approved by Trustees on an annual basis.



**APPLICANT INFORMATION**

(a) Primary contact person:	(a)
(b) Who is the application on behalf of:  <b>Check: Are you mandated to apply on behalf of this group</b>	(b)
How many members of the applicant group are shareholders or are descendants of a shareholder within Ngamanawa Incorporation?	<i>(please attach a list of members)</i>

**FUNDING INFORMATION**

What is the funding for:	
When is the funding required by:	
Where is your organisation based: <i>(Please note that applicant organisation must be based within the wider Ngamanawa Incorporation rohe. This is the Tauranga Moana, Matamata/Te Poi areas)</i>	

**GRANT REQUIREMENTS**

In order for Ngamanawa Incorporation to support your application, you must provide the following in the form of a letter to Ngamanawa Incorporation:

- (a) Background Information: Please outline a brief history of your organisation including any highlights, past results, goals etc.
- (b) Proof of attendance/selection in the event you are performing
- (c) Budget: You are required to provide a budget that includes what you will use sponsorship funds towards. You must include a list of funding you have applied for
- (d) Reporting: You must report back to Ngamanawa Incorporation within 2 months of the event finishing

**DECLARATION**

**Name of the person completing this form:**

**Signed:**

**Date:**

**Email Address:**

**Postal Address:**

**Phone Number:**

Please return to: [admin@ngamanawa.com](mailto:admin@ngamanawa.com) or PO Box 15323, Tauranga, 3144